



ONLINE
EVENT

FSA ANNUAL CONFERENCE

JUNE 23-25, 2021

REIMAGINING THE FUTURE OF STORMWATER



Florida Stormwater Association



Florida Stormwater Association 2021 Annual Conference

A Message from our President...

Thank you for joining us for the 2021 Annual Conference! We are excited to be your “one-stop-shop” for the latest information on surface water policy and best practices in stormwater management. The Conference Committee has worked hard to create an outstanding program of workshops with many opportunities for you to learn and network with your peers.

Here are a couple of details to help you make the most of your time with us...

- **Agenda** – The Agenda is available at <https://www.florida-stormwater.org/AC21agenda>.
- **Live Conference** – Access the live Conference at <https://www.florida-stormwater.org/AC21live>. From the live Conference page, you can select the sessions that are of interest to you.
- **Chat** – During the live Conference we encourage you to talk with your peers through the Chat feature on the Zoom toolbar. Share your comments and thoughts about the presentations and be sure to select “All Attendees and Panelists” before sharing to ensure that everyone can see your comments.
- **Q&A** – Submit questions for presenters to answer live through the Q&A feature on the Zoom toolbar. Questions are encouraged and are a great opportunity to interact with presenters and further your education.
- **Continuing Education and Evaluations** – You will receive an email at the conclusion of each day for which you are registered for the Conference. The email will include a link to an online Continuing Education and Evaluation Form. For details, visit the CE section in this notebook.
- **Sponsors** – FSA would like to thank all of the Annual Conference Sponsors! We encourage you to contact these sponsors to thank them for their support of FSA. To view sponsor messages visit <https://www.florida-stormwater.org/AC21materials#sponsors>.
- **Conference Materials** – You can access Conference materials including presentations, the conference notebook, sponsor messages and more on the Conference materials webpage at <https://www.florida-stormwater.org/AC21materials>.
- **FSA and FSAEF Elections** – Voting for the leadership of FSA and its Educational Foundation will occur during the Annual Meeting at 9:00 a.m. on Friday, June 25th. All members received a meeting packet by email and a copy is included in this Notebook. All members are welcome to attend!
- **Watch on Demand** – We understand that you may not be able to join us for the full Conference. We’ve pre-recorded all of the educational sessions so that you can watch on demand at a time and place that works best for you. Registrants will have access to all content for a full year!

I would like to take this opportunity to thank our Conference speakers, sponsors, and the Conference Committee members. Their assistance and support make this event possible. We hope you enjoy your time with us!

If you have any questions don’t hesitate to contact our staff. We hope you enjoy the Conference!

Kelli Hammer Levy, MS, MPA, CPM, ENV SP
President
Florida Stormwater Association



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Florida Stormwater Association 2021 Annual Conference

LIVE CONFERENCE HELPFUL HINTS – TOP 4 THINGS YOU NEED TO KNOW!

Please review to make the most of your conference experience:

1. **Zoom Compatability** – The live conference will be conducted via Zoom Webinar. Complete the Zoom Test at <https://zoom.us/test> to ensure compatibility.
2. **Live Conference Page** – Go to <https://www.florida-stormwater.org/AC21live> to access the live conference page. See sample page below. From the live conference webpage you can select the sessions that are of interest to you.

2021 Annual Conference LIVE

FSA
Florida Stormwater Association

FSA ANNUAL CONFERENCE
JUNE 23-25, 2021

REIMAGINING THE FUTURE OF STORMWATER

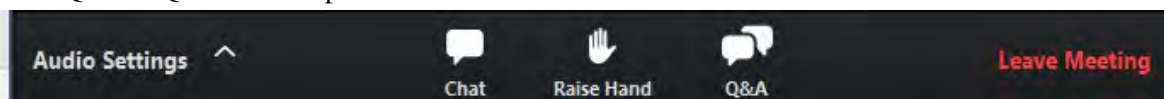
ONLINE EVENT

Sessions are organized by date and time. Select the session you wish to attend by clicking on the Presentation. All times are in Eastern Time.

Wednesday, June 23, 2021 - Pre-Conference	
9:00 AM - 11:00 AM [2.0 credits]	[Pre-Conference Workshop] Innovative Approaches to Stormwater Public Ed & Outreach

Thursday, June 24, 2021 - Conference	
9:00 AM - 10:00 AM [1.0 credits]	[General Session] Welcome, Opening Address & Awards

3. **Zoom Toolbar** – Make the most of your conference experience through Chat and Q&A:
 - Chat = In-session communications. Be sure to select “All Attendees and Panelists”
 - Q&A = Questions for presenters



4. **Technical Issues** – If you experience technical issues during the live conference, please follow the steps below:
 - Close your browser
 - Access the live conference page link (see above or check your email)
 - Reconnect to the session

If technical problems persist, please contact FSA at info@florida-stormwater.org or 888-221-3124.



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CONTINUING EDUCATION INFORMATION

Professional Engineers

Florida Professional Engineers attending this conference will be eligible for Professional Development Hours on an hour-per-hour basis. Professional Engineers and Certified Floodplain Managers must submit paperwork each day including their license number to receive credits. (FSA Provider #03854 – Area of Practice).

All Other Professions

FSA is happy to provide you with a Certificate of Attendance for attending our conference. A Certificate of Attendance will be sent to all attendees that complete a Continuing Education and Evaluation Form(s).

Instructions:

You will receive an email at the conclusion of each day for which you are registered to participate in the conference. The email will include a link to an online Continuing Education and Evaluation Form. **You must fill out a form for each day that you are requesting continuing education.** We will only be able to accept forms during the conference; forms cannot be submitted after the conference.

After the conference, FSA will email you a Certificate of Attendance showing the total number of continuing education hours you received. You can use that certificate as proof of attendance.

***Don't miss out on continuing education!
Be sure to...***



If you have questions contact FSA at info@florida-stormwater.org or 888-221-3124.

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FLORIDA STORMWATER ASSOCIATION

Leadership in Stormwater Management and Utilities

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MEMORANDUM

TO: Members, Florida Stormwater Association and FSA Educational Foundation

FROM: Danielle Hopkins

RE: Annual Membership Meeting – FSA and FSA Educational Foundation

DATE: May 11, 2021

This memorandum discusses matters that will be coming before the membership during the online Annual Membership Meetings in June. It reviews the procedures for the election of the Florida Stormwater Association's (FSA) and the Florida Stormwater Association Educational Foundation's (FSAEF) Boards of Directors and FSA Officers. The Annual Membership Meetings and Elections will be held online this year for the first time. The meetings will begin June 25, 2021 at 9:00 a.m. Eastern during the Friday morning of the Annual Conference with a Zoom Meeting. The meetings will officially conclude one week later on July 2, 2021 at 5:00 p.m. Eastern to allow time for electronic voting. Please see the agenda below and the attached backup information for details.

FSA Annual Membership Meeting Agenda

June 25, 2021, 9:00 a.m. Eastern – July 2, 2021, 5:00 p.m. Eastern

Online Zoom Meeting - <https://us02web.zoom.us/j/88976605035>

Date/Time	Item	Owner
June 25, 2021 9:00 a.m.	1. Call to Order a) Welcome b) Acknowledgements	Kelli Hammer Levy
9:10 a.m.	2. FSAEF Board of Directors a) Review Structure and Responsibilities b) Nominations and Elections	Danielle Hopkins
9:20 a.m.	3. FSA Board of Directors a) Review Structure and Responsibilities b) Officer Nominations and Elections c) Board of Directors Nominations and Elections	Danielle Hopkins
9:45 a.m.	4. Online Zoom Meeting Ends	Kelli Hammer Levy
July 2, 2021 5:00 p.m.	5. Election Voting Closes & Meeting Adjourns	

1. Call to Order

a) Welcome

The Annual Membership Meetings will be called to order and all will be welcomed.

b) Acknowledgements

A big thank you goes out to the Boards of Directors and Committees who have served FSA and FSAEF. We would not be where we are without the support of our volunteers. Join us in thanking the Boards of Directors and Committees.

2. FSAEF Board of Directors

a) Structure and Responsibilities

The FSAEF Board of Directors has general oversight responsibilities regarding the Educational Foundation's programs, which include the Scholarship Program and various research projects. All members of FSA are also members of FSAEF. The FSAEF Board of Directors meet twice a year.

The Board of Directors is comprised of FSA's Education Committee Chair and four additional members serving alternating two-year terms. At least one member shall be a Past President of FSA or have served in a leadership position. With the exception of the Education Committee Chair, FSAEF Board members may not be members of FSA's Board of Directors or be employed by an organization that is otherwise represented. Visit the FSA website for a [current list of the FSAEF Board of Directors](#).

b) Nominations and Elections

Starting in February, information was distributed to the membership requesting recommendations for the FSAEF Board of Directors. There are currently two open seats. Visit the [FSA Elections page](#) for a list of eligible candidate information received prior to the April deadline. Additional nominations of qualified individuals will also be accepted from the floor during the Annual Membership Meeting (via Zoom on June 25, 2021 @ 9:00 a.m. Eastern).

Elections will occur in the online Zoom Meeting with electronic ballots. Please remember that membership is organizational, so only one vote per organization is allowed.

3. FSA Board of Directors

a) Structure and Responsibilities

The FSA Board of Directors has the responsibility for setting broad policy for the Association and approving its annual budget. Only Board members may serve as Committee Chairs. The Board of Directors meets quarterly.

b) Officer Nominations and Elections

The offices of President, Vice President and Secretary-Treasurer are elected by the membership. The three Officers and the Immediate Past President form the Executive Committee, which has the responsibility for working with staff and overseeing the routine operations of the Association. The Executive Committee may act on behalf of FSA. Members of the Executive Committee also serve on the Board of Directors.

The Association's Bylaws contain provisions intended to ensure that at least half of the Executive Committee's seats are filled by representatives of local governments that have a stormwater utility (SWU) or similar financing mechanism (SFM) including:

- No more than one Consultant representative and no more than one Water Management District representative may serve at the same time.
- The Executive Committee must include at least two representatives of cities or counties that have stormwater utilities or similar financing mechanism.

FSA President Kelli Hammer Levy appointed a Nominating Committee to make recommendations for persons to hold the Officer positions. The Committee was composed of Chair Tiffany Busby (Wildwood Consulting); Brett Cunningham (Jones Edmunds); Danielle Honour (CDM Smith); and Jim Hunt (City of Orlando).

The Nominating Committee makes the following recommendations:

Office	Nominee	Organization
President	Elliot Shoberg	City of Clearwater (SWU)
Vice President	Elizabeth Perez	Collective Water Resources (Consultant)
Secretary-Treasurer	Shane Williams	Alachua County (SFM)
Past President	Kelli Hammer Levy	Pinellas County (SWU)

Additional nominations of qualified persons for any of the Officer positions may be made from the floor during the Annual Membership Meeting (via Zoom on June 25, 2021 @ 9:00 a.m. Eastern).

Elections will occur in the online Zoom Meeting with electronic ballots. Please remember that membership is organizational, so only one vote per organization is allowed.

c) Board of Directors Nominations and Elections

There are **four categories of membership** on the Association's Board of Directors where vacancies will occur during the Annual Membership Meeting.

- Local Government/Special District – Two representatives of local governments or special districts from within the boundaries of each of the five Water Management Districts are elected by their peers; however, at least one representative from each District area must be from a city or county with a stormwater utility (SWU) or similar financing mechanism (SFM). They serve staggered, two-year terms. **One seat in each WMD area is open for election** during the Annual Membership Meeting.
- Consultant – Four Consultant members are elected by their peers for staggered, two-year terms. **Two seats are open for election** during the Annual Membership Meeting.
- Water Management District – One Water Management District member is elected by their peers for a two-year term. **One seat is open for election** during the Annual Membership Meeting.

Starting in February, information was distributed requesting recommendations for members who are interested in becoming more active. Visit the [FSA Elections page](#) for a list of eligible candidate information received prior to the April deadline. Additional nominations of qualified individuals will also be accepted from the floor during the Annual Membership Meeting (via Zoom on June 25, 2021 @ 9:00 a.m. Eastern).

Elections will occur by electronic ballots until July 2, 2021, 5:00 p.m. Eastern time. Please remember that membership is organizational, so only one vote per organization is allowed.

In preparation for voting please visit the FSA website for a [current list of the FSA Board of Directors and terms](#). Note there are no limitations or restrictions concerning the number of times current members of the Board may be re-elected.

An engaged, active, and high-functioning Board is critical to the continued success of the Association!

Board members are expected to serve as ambassadors of and for the Association, helping to promote the Association and its programs. It is important that persons serving on the Board are committed to FSA and its mission and are able to devote the time and energy needed to participate in an effective manner. A description of Board Members' Duties and Expectations is attached to this memorandum.

While we realize that unforeseen circumstances may arise, we ask that you consider running for a seat on the Board only if you expect to be able to attend all of its meetings and participate as an active, engaged member.

We look forward to seeing you online at the Annual Membership Meeting on Friday, June 25th!

Attachment

FLORIDA STORMWATER ASSOCIATION - DUTIES OF BOARD MEMBERS

Essential Duties

1. Prepare for and attend all Board meetings throughout the year.
2. Actively participate and contribute to the discussion in all Board meetings.
3. Disclose potential conflicts of interest and avoid personal agendas.
4. Respect the confidentiality of the Board, the Association and its members.
5. Protect the financial health of FSA by taking an active role in monitoring its budget.
6. Support the decisions of the Board and promote its policy objectives.
7. Provide assistance and support to committee chairs and the Executive Committee, regardless of committee assignment.

Expectations

Governance

Each Board member encourages a member to volunteer to serve on a committee prior to the June Business Meeting

Each Board member identifies at least one or two people in their area that would be good prospects to become more active in FSA

Education/Conference

Identify a suitable location to host at least one Training Center class within your Training Center Region every year.

Promote all Training Center classes in your region.

Promote recognition of certifications provided by the Training Center within your jurisdiction's position descriptions or personnel policies.

Contact at least four individuals that have not registered for a conference two months prior to the winter and annual conferences.

Contact at least one potential sponsor or product/service provider at least three months prior to the winter and annual conferences to ensure that they are aware of the opportunity to sponsor or exhibit.

Membership

Promote membership by reaching out to at least two potential new members or non-renewing former members each quarter, with at least double that number if you are on the Membership Committee.

Legislative/Agency

Keep abreast of state legislative activities and contribute to FSA position papers.

Advocate for FSA's legislative objectives by engaging your superiors or your jurisdiction's elected officials in support of FSA's programs, making them aware of the value of such programs.

Encourage your jurisdiction's decision-makers to include positions formulated by FSA in their legislative policies.

Contact the members of your legislative delegation in support of FSA positions during the legislative session.

Fundraising

Complete your assignments to contact members in a timely manner after a request for assistance with litigation or research funding.



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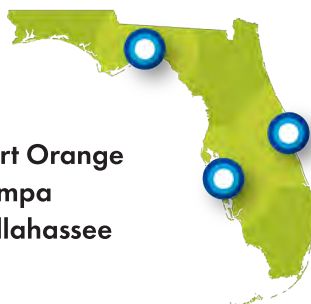
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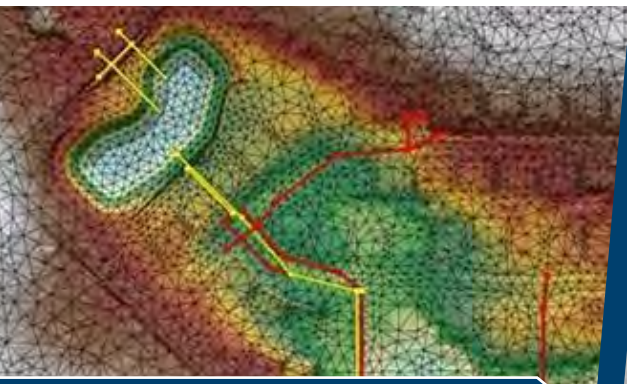
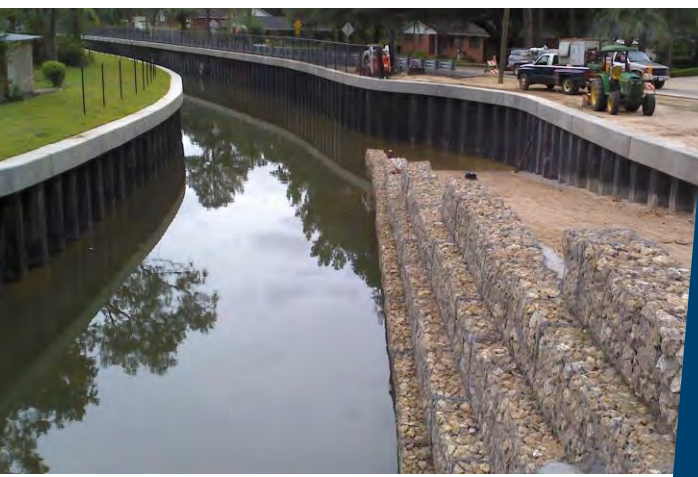
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